

Library Reserve Form (Use a separate form for each title entry)

Faculty Name _____

Course Number and Section _____

Fill in the following information entirely:

Type of Reserve (choose only one):	Closed Reserve (behind desk)	Open Reserve (1 st floor shelf)		
Length of Reserve (Closed Reserve only):	2 hours	3 hours	4 hours	24 hours
I will need this item on reserve through	Fall	Winter	Spring	of _____ (academic year)

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Cite item as it appears on your syllabus, using the fields below.

Please check the primary author and title you would like used in the library catalog.

- Book Author: _____
- Book Title: _____
- Article/Chapter Author: _____
- Article/Chapter Title: _____

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