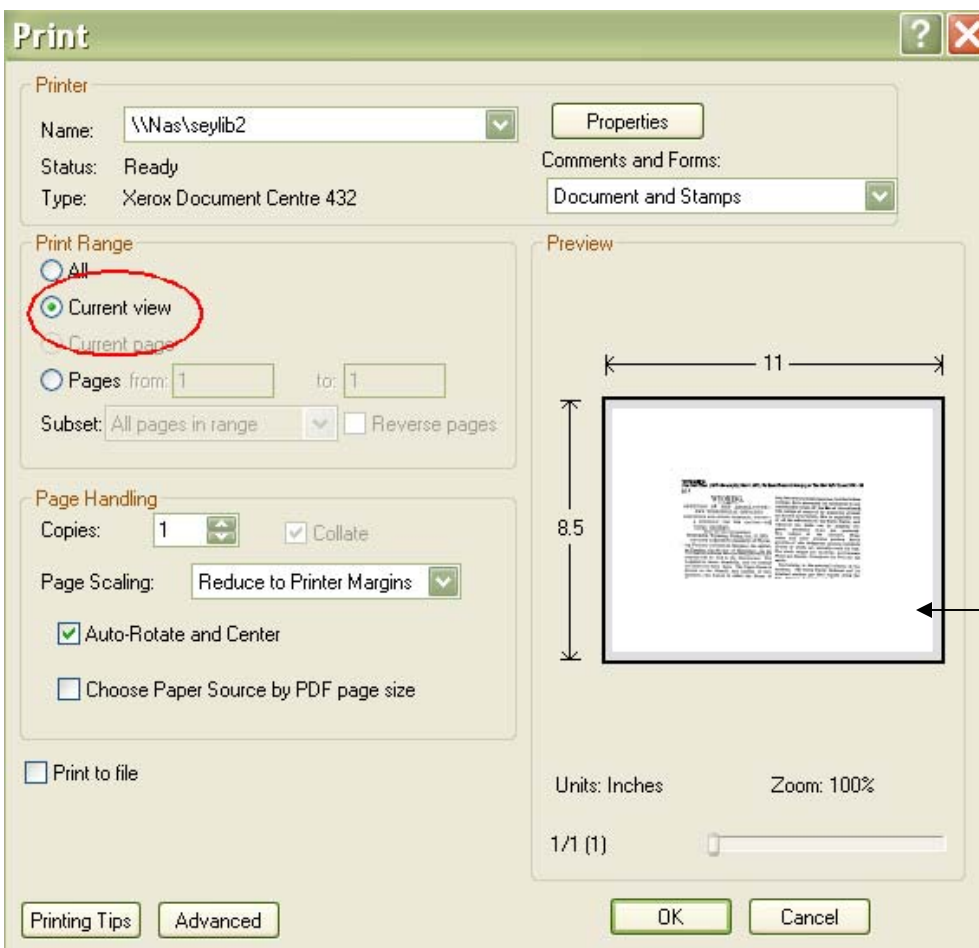


Printing Readable Articles from the ProQuest Historical Newspapers Databases

If documents are printed with the text too small on the paper, do one of the following in order to get readable documents.

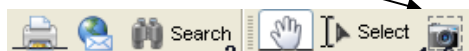
- A. Bring up the document in Acrobat Reader. Click the print button to bring up the print dialog box. In the **“Print Range”** section of the dialog box, click on the **“Current view”** radio button, then click OK to print what was in view on the screen.



You can tell what will be printed by looking in the Preview box.

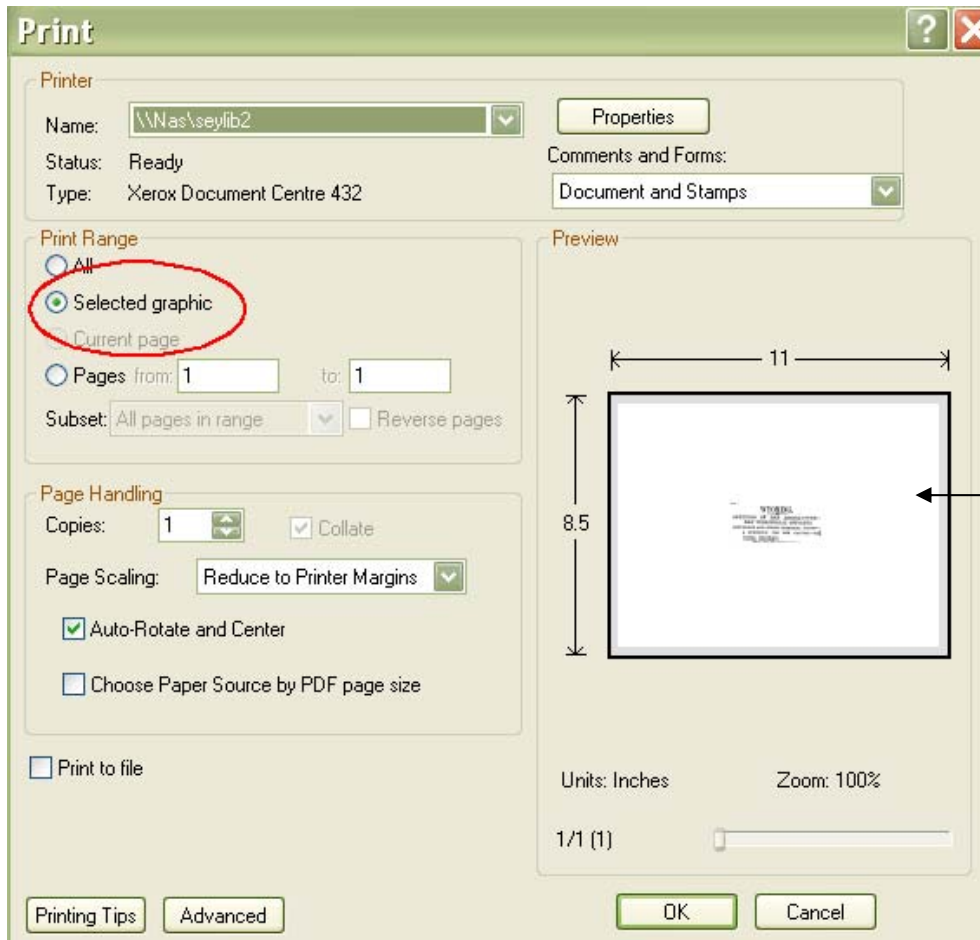
Return to the document view in Acrobat Reader and scroll the window to bring up another section to print.

- B. Click on the Snapshot tool from the Acrobat Reader tools menu:



Left-click on a section of the document and drag the tool over the area you want to print and then release the mouse button. You will see a message box that says “The selected area has been copied to the clipboard.” Click OK.

Click on the print icon within Acrobat Reader to open the print dialog box. You will see that in the “**Print Range**” section, the radio button for “selected graphic” is already checked.



You can tell what will be printed by looking in the Preview box.

Click OK to print the selection. Continue selecting and printing parts of the document.

OR...

Once you have a portion of the document selected, you can paste it into a Word document (if you have Word available on your machine). You can copy and paste several parts of the original document together in the Word document and then just print the Word document.